

Private Dining and Catering Terms and Conditions

We invite you to use the fine facilities available here at Ara's Seafood & Steaks.

We will gladly work with any size party whether it be dinner for up to one hundred or cocktails and hors d'oeuvres for a maximum of three hundred people. Arrangements for all dinners, meetings, and/or parties can be made with our General Manager or the Executive Chef during regular business hours. The following information is to be used as a guideline for planning your special event. If you do not find a suitable menu selection, the General Manager and Executive Chef would be glad to visit with you in planning and presenting special entree and hors d'oeuvre selections.

Thank you for considering Ara's Seafood & Steaks for this very special occasion. Our staff stands ready to work with you to ensure your party is a wonderful success. Please do not hesitate to contact me should you have any questions.

Deposits and Cancellations

In order to secure your function, a 20% deposit of the projected total expenditure is required to confirm your reservation and hold your date. The deposit amount will be credited toward your event and is based on the sales minimum required. All deposits are non-refundable. The balance is due in full the night of the event.

An advance deposit of \$ _____ has been paid for the event hosted by _____ that is scheduled for the _____ (date).

All alcoholic beverages must be purchased through the Establishment.

All types of food must be purchased through Ara's Seafood & Steaks. The exceptions would be special occasion cakes and any foods approved by the General Manager. There will be a preparation fee for such foods.

Events that exceed 12 or more guests will be required to have a set menu. This is to ensure service is not delayed in any Private Room nor our Main Dining Room. The exception to this would be knowing ahead of time the Accurate amounts of Items Requested Before the event. (I.E. 20-Salmon and 10-Tenderloin)

Guarantee

Final guaranteed number of guests must be received by Ara's Seafood & Steaks via phone, fax or email three business days prior to the event. Otherwise, the guest count listed on the signed contract will be considered your guarantee. You will be charged the actual guest count in the case it exceeds your guarantee number.

Event Fee

Food, beverages, and other services provided by Ara's Seafood & Steaks will be subject to state and local taxes along with a 20% event fee retained entirely by Ara's Seafood & Steaks for the staffing, set up, and administration expenses related to hosting your event.

Host Responsibility

Ara's Seafood & Steaks expressly prohibits consumption of alcoholic beverages by persons under the age of 21 years of age, unless a legal exemption exists, or by intoxicated persons. The host agrees to INDEMNIFY AND HOLD HARMLESS Ara's Seafood & Steaks, its officers and employees from any and all liability and damages claimed as a result of personal injury, death or property damage caused by an intoxicated minor or guests of the event. The host is advised to obtain appropriate liability insurance to cover any claims arising from the event (including liability attributed to alcohol consumption) and if coverage is obtained Ara's Seafood & Steaks should be named as an additional insured.

Itemized Receipt Requests

Ara's Seafood & Steaks will provide the on-site company representative with an itemized receipt the day of the event. Any additional requests from either the third party or the representative will be subject to a \$5.00 charge.

By signing below, the client agrees to the above conditions as well as the specifications indicated on the attached Banquet Event Order.

General Manager/Event Coordinator

Date:

Host Signature

Date: